



**THE FORWARD PLAN OF KEY DECISIONS**

**ISSUE 7 – 8 December 2008 to 20 April 2009**

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The next issue of the Forward Plan, covering the period 12 January 2008 to 10 May 2009, will be published on 29 December 2008.

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Paul Lorber  
Leader of the Council

## **Forward Plan 2008/09**

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website ([www.brent.gov.uk/democracy](http://www.brent.gov.uk/democracy)). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, telephone 020 8937 1366 or via e-mail at [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

Cllr Lorber (Corporate Strategy & Policy Co-ordination)  
Cllr Blackman (Resources)  
Cllr Allie (Housing & Customer Services)  
Cllr D Brown (Highways and Transportation)  
Cllr Colwill (Adults, Health & Social Care)  
Cllr Detre (Regeneration & Economic Development)  
Cllr Matthews (Crime Prevention & Public Safety)  
Cllr Sneddon (Human Resources & Diversity, Local Democracy & Consultation)  
Cllr Van Colle (Environment, Planning & Culture)  
Cllr Wharton (Children & Families)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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**CENTRAL**

F&CR -08/09- 13	<u>Collection Fund Surplus or Deficit</u>  To agree the forecast surplus/deficit in the Collection Fund at 31st March 2009 for inclusion in the calculation of 2009/10 Council Tax.	Executive	15 Dec 08	Report from the Director of Finance & Corporate Resources	Internal	Duncan McLeod
F&CR -08/09- 15	<u>64/64A Cedar Road</u>  To approve the proposed Enfranchisement of Freehold Interest and subsequent disposal with Vacant Possession. Proposed approval of terms, including delegation of detailed matters to Head of Property and Asset Management.	Executive	15 Dec 08	Report from the Directors of Finance & Corporate Resources and Housing & Community Care	Internal	Richard Barrett
F&CR -08/09- 17	<u>2009/10 Budget and Council Tax</u>  To agree recommendations to Full Council on 2nd March 2009 on the General Fund revenue budget and council tax, Housing Revenue Account, Schools Budget, capital programme, treasury strategy, prudential indicators, and procedures for controlling expenditure.	Executive	16 Feb 09	Report from the Director of Finance & Corporate Resources	Internal	Duncan McLeod
F&CR -08/09- 18	<u>Fees and charges</u>  To agree the schedule of fees and charges for 2009/10.	Executive	16 Feb 09	Report from the Director of Finance & Corporate Resources	Internal	Duncan McLeod

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PRU -08/09- 13	<u>Provision of new Community Sports Hall in South Kilburn</u>  To agree in principle to the provision of new community sports hall in South Kilburn. To agree the funding arrangements for the new community sports hall.	Executive	15 Dec 08	Joint report from Policy & Regeneration, Finance and Corporate Resources and Environment & Culture	South Kilburn NDC	Andy Donald/ Gerry Kiefer Mike Wilson Chief Executive, South Kilburn NDC
PRU -08/09- 12	<u>Proposals for taking forward the delivery of the South Kilburn Masterplan</u>  To agree to progress the delivery of the South Kilburn Masterplan in accordance with the preferred options.	Executive	15 Dec 08	Report from the Directors of Policy and Regeneration & Housing and Community Care	South Kilburn NDC	Andy Donald/ Maggie Rafalowicz/
PRU -08/09- 15	<u>South Kilburn Neighbourhood Trust</u>  To consider the detailed constitutional arrangements for the South Kilburn Neighbourhood Trust, and approve the governance arrangements, objects and Memorandum and Articles for the new organisation.	Executive	15 Dec 08	Report from the Director of Policy & Regeneration	South Kilburn NDC	Andy Donald Mike Wilson (South Kilburn BDC)
PRU -08/09- 11	<u>Performance and Finance Review – Quarter 2 (July 2008 - Sept 2008)</u>  To note performance, activity and budget information at the end of the second quarter of the current financial year and agree any measures required to address under-performance or over-spends identified.	Executive	15 Dec 08	Report from the Director of Policy & Regeneration and Finance & Corporate Resources	Internal	Phil Newby/ Duncan McLeod

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## CHILDREN & FAMILIES

C&F -08/09- 012	<u>Progress report on the Wembley Park Academy (ARK Academy)</u>  To approve full business case draft, and update on the progress towards delivery of the academy.	Executive	15 Dec 08	Report from the Director of Children & Families	Internal	John Christie
C&F -08/09- 016	<u>Closure of JK Boys and Girls School</u>  To approve the procedure for the JK Technology Colleges (Boys and Girls) to become academies by September 2009.	Executive	15 Dec 08	Report from the Director of Children & Families	Internal	John Christie
C&F -08/09- 017	<u>Child Protection Policies and Procedures</u>  To receive a report on Child Protection Policies and Procedures in Brent.	Executive	15 Dec 08	Report from the Director of Children & Families	Internal	John Christie
C&F -08/09- 015	<u>Phase 3 Children's Centres</u>  To approve arrangements for providing phase 3 Children Centres in Brent.	Executive	19 Jan 09	Report from the Director of Children & Families	Internal	John Christie
C&F -08/09 014	<u>Proposed Community Primary and Nursery Schools Admission Arrangements for Sept 2010</u>  To agree admission arrangements for all Brent Primary Community Schools, noting the arrangements used in the previous year and feedback on areas that may need to change, taking into consideration any changes in legislation; the views of the primary headteachers and their governing bodies; feedback received from parents during the admissions process for the previous year:	Executive	19 Jan 09	Report from the Director of Children & Families	Primary head teachers, governing bodies, parents, the Admissions Forum	John Christie

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	and any recommendations from the Admissions Forum.					

## ENVIRONMENT & CULTURE

E&C -08/09- 009	<u>Local Development Framework</u>  To agree a revised Core Strategy and Site Specific Allocations Development Plan Documents for Public Consultation commencing in December 2008.	Executive	15 Dec 08	Report from Director of Environment & Culture	This is a statutory period of public consultation-all residents groups will be written to, LDF will be on website, press notices, copies in Libraries, ACF's attended.	Ken Hullock
E&C -08-09 015	<u>Dollis Hill House – Update on progress by Training for Life</u>  To consider, as agreed at the February 2008 Executive, details on the latest funding position and actions arising from Training for Life's progress in developing their proposal for the refurbishment of the Dollis Hill House.	Executive	15 Dec 08	Report from Director of Environment & Culture	Internal	Sue Harper
E&C -08/09- 017	<u>CCTV Framework</u>  To approve the award of a CCTV Framework Agreement.	Executive	15 Dec 08	Report from Director of Environment & Culture	Internal	Keith Balmer
E&C -08/09- 020	<u>Wembley Masterplan 2008 Consultation and Next Stages</u>	Executive	15 Dec 08	Report from Director of Environment &	Internal	Chris Walker

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	To note the results of the Wembley Masterplan 2008 consultation exercise. To approve the responses and subsequent proposed amendments and to also approve the next stage of the Masterplan adoption process.			Culture		
E&C -08/09- 012	<u>Climate Change Strategy</u>  To adopt the Climate Strategy and the Action Plan for the borough.	Executive	19 Jan 09	Report from Director of Environment & Culture	Residents, community groups, businesses, members, voluntary groups and other interested parties via web sites, workshops, questionnaires and interviews.	Michael Read
E&C -08/09- 016	<u>Domestic Vehicle Footway Crossover Policy</u>  To review the policy following implementation in October 2008 and recommendations.	Executive	16 March 09	Report from Director of Environment & Culture	NA	Sandor Fazekas, Acting Head of Highways

#### HOUSING & COMMUNITY CARE

H&CC -08/09- 14	<u>Granville New Homes</u>  To consider and approve financial options for the Granville New Homes development contract.	Executive	Dec 08/Jan 09	Report from the Director of Housing & Community Care (not for publication)	Internal	Maggie Rafalowicz/ Robert Johnson
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H&CC -08/09- 18	<u>Future options for the Sale of Granville New Homes</u>  To consider and approve the disposal options for the Granville New Homes development schemes.	Executive	Dec 08/Jan 09	Report from the Director of Housing & Community Care	Internal	Manjul Shah/Maggie Rafalowicz
H&CC -08/09- 06	<u>MHT 20 Year Leasing Schemes</u>  To agree to the lease end arrangements and the financial settlement for the MHT 20 HRA leasing schemes.	Executive	Dec 08/Jan 09	Report from the Director of Housing & Community Care (not for publication)	Internal	Manjul Shah/Maggie Rafalowicz
H&CC -08/09- 17	<u>CSCI Annual Review Meeting (ARM) Rating</u>  To note the outcome of CSCI assessment of performance in Adult Social Care 2007-08 and the resultant star rating.	Executive	19 Jan 09	Report from the Director of Housing & Community Care	Internal	Tony Hirsch
H&CC -08/09- 08	<u>Sub Regional Temporary to Permanent Scheme</u>  To approve the delivery plan and funding arrangements for the Sub Regional Settled Homes Initiative.	Executive	Jan/ Feb 09	Report from the Director of Housing & Community Care (not for publication)	Internal	Manjul Shah/Maggie Rafalowicz
H&CC -08/09- 09	<u>ALMO Settled Homes Initiative</u>  To approve the delivery plan and funding arrangements for the ALMO Settled Homes Initiative.	Executive	Jan/Feb 09	Report from the Director of Housing & Community Care	Internal	Manjul Shah/Maggie Rafalowicz
H&CC -08/09- 16	<u>Barham Park Estate Redevelopment Options</u>  To note the progress that has been made on	Executive	Jan/Feb 09	Report from the Director of Housing &	Internal Tenants and lease holders of the	Maggie Rafalowicz/ Robert Johnson



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	redevelopment proposals on Barham Park. To agree to consult with existing residents of the estate the proposed scheme and to enter into a development agreement with Notting Hill Housing Trust and Countryside Properties for the redevelopment of the estate subject to Gap Funding being available from English Partnership.			Community Care	estate, neighbouring residents, and other stakeholders, gov departments and agencies.	
H&CC -08/09- 012	<u>Housing Revenue Accounts Business Plan</u>  To agree the Housing Revenue Account and to look at the long term needs and the viability of the HRA.	Executive	Jan/Feb 09	Report from the Director of Housing & Community Care	BHP/Internal	Emanuel Aaron/Eamonn McCarroll
H&CC -08/09- 19	<u>Housing Revenue Account (HRA) budget Report 2009/10 and Rent Increase Proposals for Council Dwellings for 2009/10</u>  To consider options associated with the draft HRA Budget and agree Rent and Service Charges levels and the HRA Budget for 2009 – 2010.  To consider and agree proposals to increase rent levels for the non HRA Brent Stonebridge Dwellings.	Executive	19 Feb 08	Report from the Director of Housing & Community Care	Internal, BHP and Hillside Housing Association	Eamonn McCarroll